

Day and Time	Breakout Session Number and Title					
	New Attendee/Refresher	Human Resources	Financial	Grant	Admin	Special Interests
Sunday 4/26/09						
2:00-9:00	Registration					
6:00-8:00	Opening Reception					

Monday 4/27/09						
7:00-8:30	Breakfast					
8:30-9:30	Opening General Session					
9:30-9:45	Break					
9:45-11:15	Keynote Speaker					
11:15-1:15	Lunch on your Own					
	New Attendee/Refresher	Human Resources	Financial	Grant	Admin	Special Interests
1:15-2:30	Session #1 "Agency" orientation	Session #2 Recruit, retain & advancement of a diverse faculty	Session #3 State management of federal formula funds research	Session #4 Update on OMB initiatives	Session #5 Technology to communicate	Session #6 OEP Update (Farm Bill impact on grants)
2:30-2:45	Break					
2:45-4:00	Session #7 Financial reporting requirements	Session #8 Succession planning	Session #9 State management of federal formula funds extension	Session #10 Grant policies for your own protection	Session #11 Best Management Practices (POW)	Session #12 Facilities Admin and Capacity building for 1890's
4:00-5:00	Regional Meetings Northeast, Northcentral, Southern, and Western Regionals					

Tuesday 4/28/09						
7:00-8:30	Breakfast					
8:30-9:45	Session #13 Award basics	Session #14 "Pro-3 series" training	Session #15 Internal control and fraud	Session #16 What's new with competitive programs	Session #17 CIS / NIMSS / One Solution	Session #18 Multicultural and international
9:45-10:00	Break					
10:00-11:15	Session #19 Formula grants -cradle to grave	Session #20 Clarity, focus and action (Coaching)	Session #21 Communicating Financial Reports to exec admin	Session #22 Budgetary Details	Session #23 Federal excess property program / GSA	Session #24 Modeling for diversity
11:15-1:15	Lunch On Your Own					
1:15-2:30	Session #25 CIS / One Solution	Session #26 Federal benefits-pre- retirement counseling	Session #27 Step-by-step administrative manuals extension (check with	Session #28 Grants.gov (New Developments)	Session #29 1890 Matching	Session #30 Diversity and social justice
2:30-2:45	Break					
2:45-4:00	Session #31 Land-Grant history	Session #32 Federal retirement application processing	Session #33 Step-by-step administrative manuals research (check with	Session #34 Federal auditors panel	Session #35 NPL roles and responsibilities	Session #36 Civil right review (state and federal)
4:00-5:00						

1890, 1994, Territories, CAS,  
and HIS Special Interest

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WEDNESDAY 4/29/09	
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7:00-8:30	Breakfast					
8:30-9:45	Session #37 Ethics	Session #38 Employment law	Session #39 FGO - grants.gov	Session #40 Regulatory compliance update	Session #41 One click cost benefit analysis	Session #42 Lifecycle of an award and evaluation for 1994
9:45-10:00	Break					
10:00-11:15	Session #43 HR basics - schedule A	Session #44 20 sins of leadership	Session #45 Effort reporting	Session #46 NEPA requirement	Session #47 Cornerstone / Podesta advocacy (check with deputy admin)	Session #48 Respect for diversity in the workplace
11:15-1:15	Lunch on your Own					
1:15-2:30	Session #49 Wellness	Session #50 Conflict resolution	Session #51 Leadership management dashboard	Session #52 RFA through award	Session #53 Understanding legal issues in the 4_H program (Judy Barth)	Session #54 Keeping it all together
2:30-3:30	Break & Meet USDA Staff					
	GROUP EVENT					

Thursday 4/30/09						
7:00-8:30	Breakfast					
8:30-9:45	Session #55 Web Site	Session #56 Hiring foreign nationals	Session # 57 Federal Audits	Session #58 OEP update - (Farm Bill Impact on grants)	Session # 59 FALCON	Session # 60 EFNEP and FSNE
9:45-10:00	Break					
10:00-11:15	Session # 61 Federal Benefits Management Sharing	Session # 62 Generation MEET	Session # 63 Financial operations branch update	Session # 64 A-21	Session # 65 Best Management Practices (POW) repeat	Session # 66 Managing your money for troubled times
ADJOURN						

7 habits for leadership                      Internal control and fraud (pt II)  
eXtension professional development steering committee

